

Summarized Minutes¹
Scottsdale Audit Committee
Friday, April 21, 2006



Kiva Conference Room, First Floor, City Hall
3939 North Drinkwater Boulevard
Scottsdale, AZ 85251

Members Present: Chairman Osterman
Committee Member Ecton
Committee Member Lane

City Staff Present: Cheryl Dreska, City Auditor
Gail Crawford, Internal Auditor
Stella Fusaro, Senior Auditor
Ramon Ramirez, Senior Auditor
Lisa Blyler, Assistant to Mayor and Council
Neal Shearer, Assistant City Manager
Roger Klingler, Assistant City Manager
Janet Cornell, Court Administrator

Chairman Osterman called the meeting to order at 2:05 p.m.

Roll was taken with all members in attendance.

Committee Member Lane made a motion to approve the minutes of the April 3, 2006, Audit Committee Meeting. Committee Member Ecton seconded the motion. The minutes were approved unanimously.

General Business:

Item 1 – Discussion on the Minimum Accounting Standards Review for the Court. Cheryl Dreska stated that this is a review of Agreed Upon Procedures and the report has been released to Council and the Supreme Court. Stella Fusaro provided an overview indicating that the review was to determine compliance with Minimum Accounting Standards and no opinion was expressed. There were no conditions and no recommendations, just the tests completed and what was found. Council Member Ecton asked about the requested exceptions. Janet Cornell explained that three

¹ In accordance with provisions of the Arizona Revised Statutes, these summarized minutes are not verbatim transcripts.

exceptions were requested in December from the Supreme Court and the Superior Court in Maricopa County but a response has not been received as yet.

Committee Member Lane made a motion to accept the report. Committee Member Ecton seconded the motion. Motion carried unanimously.

Item 2 – Discussion ensued regarding the timing of the WestWorld audit. Ramon Ramirez provided information on preliminary work undertaken. Roger Klingler recommended that a financial audit would be more valuable at this point in time. The Audit Committee directed Ms. Dreska to make the next scheduled audit the WestWorld financial audit.

Item 3a – Ms. Dreska provided an update on the Controls Over Citations Issued for Moving Violations. The draft report has been provided to management for thirty-day comment.

Item 3b – Ms. Dreska provided an update on the Physical Access Keypad System. The preliminary survey phase has been completed and development of the testing plan is underway. Preliminary audit work identified issues with the control of building keys but additional work on this issue will not be pursued.

Item 3c – Ms. Dreska provided an update on the Passport Services Audit. The preliminary survey phase has been completed, the work plan developed, and arrangements have been made to conduct site visits for testing.

Item 3d – Ms. Dreska provided an update on the Management Services Agreement with the Scottsdale Cultural Council. This audit is in the preliminary survey phase and a completion date is yet to be determined.

Item 3e – Ms. Dreska provided an update on the Issuance of Citations for Zoning Violations. Preliminary information is being assessed for its impact on the scope of the audit.

Public Comments – None.

Committee Comments – None.

With no further business to discuss, Committee Member Lane made a motion to adjourn the public meeting of the Audit Committee. Committee Member Ecton seconded the motion and the motion carried. The Audit Committee Meeting was adjourned at 2:55 p.m.

Submitted by

Gail Crawford
Recording Secretary

Reviewed by

Cheryl Dreska
City Auditor